

# SCOTTISH POLICE BENEVOLENT FUND

Registered Charity number SC043489

Minutes of Extraordinary Board of Trustees meeting of the Scottish Police Benevolent Fund on Tuesday 15<sup>th</sup> December 2020. The meeting was held via video conferencing (Microsoft Teams) due to the on-going COVID-19 health pandemic.

## 1. PRESENT:

Catherine McNally – (Chair) (WAC)\*\* - CM  
Stephen Clark (Secretary) – (EAC)\* - SC  
Jenny Shanks – (WAC)\*\* - JS  
Lynne Gray – (WAC)\*\*\* - LG

Nigel Bathgate - (EAC)\* – NB  
Richard Wood – (EAC)\* - RW  
Patrick Nicoll – (NAC)\*\*\* - PN  
Ross Polworth – (NAC)\*\*\* - RP

\*EAC = East Area Sub-Committee

\*\*WAC= West Area Sub-Committee

\*\*\*NAC = North Area Sub-Committee

## 2. OPENING OF MEETING:

The Chair (CM) welcomed all present and thanked everyone for their attendance.

SC reminded all Trustees of their duties and responsibilities with regards to acting in the sole best interests of the charity. Accordingly, he read out the following statement:

*“All Trustees are reminded of the need to declare any personal or professional interest, direct or indirect, in any applications that are considered during this meeting, with a view to avoiding any potential conflict of interest and in the best interests of the charity. Any such declaration will result in the individual removing themselves from any discussion and decision regarding the application(s).”*

## 3. APOLOGIES:

Bill Clark – (NAC)\*\*\*

## 4. CONSIDERATION OF APPLICATIONS:

The purpose of the meeting was to consider 1 application for assistance that was deemed to be urgent in nature in terms of timescales and the next scheduled BOT's meeting in February 2021 - see below:

**GWH00014** -

Approved

## 5. ANY OTHER COMPETENT BUSINESS: - None.

## 6. DATE AND VENUE OF NEXT MEETING(S):

The next BOT's meetings are scheduled as follows: -

- **\*8<sup>th</sup> February 2021** - (3<sup>rd</sup> Quarterly meeting);
- **\*10<sup>th</sup> May 2021** – (4<sup>th</sup> Quarterly meeting); and

*Please address all communications to:  
The Secretary, Scottish Police Benevolent Fund [SCIO]  
c/o RYCA, 28 High Street, Nairn, IV12 4AU.  
Tel: 0300 303 0028*

- **\*16<sup>th</sup> August 2021** – (AGM and 1<sup>st</sup> Quarterly meeting).

\*Due to the on-going pandemic it is possible that some or all of the above meetings will be subject to change and potentially continue to be facilitated via video conferencing facilities – TBC'ed.

#### **7. CLOSURE OF MEETING:**

CM thereafter closed the meeting and thanked everyone for their commitment, attendance, contribution and participation.

*Please address all communications to:  
The Secretary, Scottish Police Benevolent Fund [SCIO]  
c/o RYCA, 28 High Street, Nairn, IV12 4AU.  
Tel: 0300 303 0028*