

SCOTTISH POLICE BENEVOLENT FUND

Registered Charity number SC043489

Minutes of the 1st quarterly Trustees meeting of the Scottish Police Benevolent Fund held on Monday 17th August 2015 at Police Scotland, 5 Fettes Avenue, Edinburgh.

1. Present

North Sub Committee

Graham Sloan
David Hamilton
Martyn Turner

East Sub Committee

Nigel Bathgate
Amanda Givan
Grant McDowall

West Sub Committee

Martin Bertram
Andrea Macdonald
Fiona Morris

Treasurer

Mairi MacGregor

2. Opening of Meeting

The Chair opened the Meeting by welcoming everyone present and invited all present to take an active part in proceeding and contribute to discussion and debate.

3. Apologies for Absence

The Secretary advised that everyone was in attendance and there were no apologies.

4. Approval of Minutes

The minutes of the previous meeting were agreed by all present.

*Please address all communications to:
The Secretary, Scottish Police Benevolent Fund [SCIO]
c/o Scottish Police Federation, 19 Union Street, Inverness. IV1 1PP
Tel: 0300 303 0028*

5. Matters Arising

5.1 Action Log

There are no outstanding actions on the log at present.

5.2 Staffing

The Chair advised that he had received information from the SPF in relation to Mairi MacGregor's position. It was suggested that the Treasurer leave the meeting to assist in discussing the matter. As a result, Mairi MacGregor left the meeting at 1150 hours. Following a short discussion it was agreed by all present that the costs would be shared with the SPF on a 50-50% basis. The Treasurer will continue to be based at Inverness and will manage her time accordingly. Mairi stated she was concerned whether 50-50 was manageable or realistic but agreed the arrangement clarified the position which had been a cause for concern for her. The Secretary agreed to update the SPF.

5.3 Fund Liaison Officers

The Chair advised that the Fund Liaison Officer position remained vacant. .

6. Standing Items

6.1 Consideration of applications

Trustees considered the following applications for financial assistance;

GNC0003	Approved
GEC0008	Approved retrospectively
LWC0001	Declined
LWC0003	Approved
GNC0005	Approved

The Secretary agreed to advise the applicants accordingly.

6.2 Annual Grants

Trustees considered the following applications for annual grants

PTC	Approved
RPOAS	Approved
GEXTC0001	Declined
GEXTC0002	Declined
GEXTC0003	Approved

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6.3 Treasurers Update

The Treasurer reported that she had nothing further to add to her report which had been given at the AGM earlier.

6.4.1 Business Development

David Hamilton updated that the 3 videos which had had been viewed at the AGM still required to be shown to the families. It was anticipated that all involved would be content with the footage and discussion ensued around the message displayed at the end of each film. It was agreed that the messages be left as shown, as it was simple and would not dilute the films. David Hamilton would contact Tinker Tailor with a view to establishing when the finished articles would be available to launch.

David provided detail to the Trustees in relation to the current SPBF website which he advised had received around 10,000 visits since its creation. The most popular pages were those containing the information in relation to the assistance offered by the SPBF. This was to be expected but was positive that those visiting the site appeared to be able to find what information they were looking for. David further advised that the SPBF telephone number 0300 303 0028 was also being well used.

David also advised of a Google search opportunity which may result in exposure for the SPBF in providing around £10,000 worth of "free" advertising. David had attended a seminar on this opportunity and had registered the SPBF at no cost or commitment. It was commented that this decision should have come back to the Trustees for agreement.

David also updated Trustees that he had made enquiries in relation to marketing items including folders, pens and sought information in relation to storage opportunities around the country.

6.4.2 Information Technology

There was no update on this subject.

7 New Business

The Chair circulated a folder he had created which it was suggested would be given to each Trustee and would contain all of the information required to fulfil this role. The folder would contain the constitution, details of the application process and a copy of the code of conduct which all Trustees would need to sign in agreement. The folder circulated met with the approval of the Trustees and it was agreed that one be made up for each of those present and provided at the next meeting.

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8 AOCB

- I. The Chair updated the Trustees on a meeting he had with Stuart Dick. Stuart Dick represented Pay Plan who were supported by the PFNI and set up by a former police officer and offered support and advice in debt management which was free at the first interview. Effectively the company were seeking endorsement by the SPBF. It was agreed that the SPBF would continue to recommend the Government backed schemes available.
- II. The Chair advised that the Scottish Police Credit Union were keen to work with the SPBF and it was agreed to invite George Nedley to a future meeting to see what the Credit Union can offer member of the SPBF requiring assistance.
- III. The Trustees were advised that a motion had been proposed to change the manual of guidance by increasing the loan limit from £10,000 to £15,000 for area sub committees. Debate ensued around the necessity of this change and following a vote the motion was defeated.

9 Correspondence

The Secretary advised that there was no correspondence at this time.

10 Time and Date of Next Meeting

The Secretary advised the next meeting would be the 2nd quarterly meeting to be held at the Police Treatment Centre, Castlebrae.

Dates of future meetings

3rd Quarterly meeting – 1000 hours on Monday 8th February 2016

4th Quarterly meeting – 1000 hours on Monday 9th May 2016

11 Closure of Meeting

The Chairman thanked everyone present for their active and constructive participation and closed the Meeting by wishing them a safe journey home.

He was thanked by the Meeting in the customary manner.

Martin Bertram
Chair

Amanda Givan
Secretary

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