

# SCOTTISH POLICE BENEVOLENT FUND

*Registered Charity number SC043489*

Minutes of the 3rd quarterly Trustees meeting of the Scottish Police Benevolent Fund held on Monday 9<sup>th</sup> February 2015 at the Police Treatment Centre, Castlebrae.

## **1. Present**

### North Sub Committee

Graham Sloan  
David Hamilton  
Martyn Turner

### East Sub Committee

Nigel Bathgate  
Amanda Givan

### West Sub Committee

Martin Bertram  
Andrea Macdonald

### Treasurer

Mairi MacGregor Treasurer

## **2. Opening of Meeting**

The Chair opened the Meeting by welcoming everyone present and invited all present to take an active part in proceeding and contribute to discussion and debate.

## **3. Apologies for Absence**

The Secretary advised apologies had been received from Fiona Morris who was on annual leave and Stewart Ross who was unable to attend due to work commitments.

## **4. Approval of Minutes**

A minor amendment was suggested to the minutes of the last meeting and thereafter they were approved as a true record.

*Please address all communications to:  
The Secretary, Scottish Police Benevolent Fund [SCIO]  
c/o Scottish Police Federation, 19 Union Street, Inverness. IV1 1PP  
Tel: 0300 303 0028*

## **5. Matters Arising**

### **5.1 Action Log**

Action 0001/13

It was agreed to close this action. The Treasurer was happy that she had details of all the SPBF collection boxes in circulation.

Action 0002/14

It was agreed to close this action. The Treasurer was satisfied that an agreed process was in place in relation to the flow of applications and reports supplied by FLO's. Given that there were currently no Fund Liaison Officers in post it could be revisited should that change.

Action 0004/14

It was agreed to close this action. Should any further requests for assistance be made from this applicant they should be considered as and when necessary.

Action 0007/14

It was agreed to close this action. Anything further in relation to communications strategy could be discussed under Business Development

### **5.2 Staffing**

There was no update on the staffing review being carried out by the SPF. The Chair confirmed that the review had been concluded but no information had been shared.

### **5.3 Fund Liaison Officers**

The Chair clarified the current flow of applications and information since the departure of the Fund Liaison Officers. It was the general feeling that the current workload could not be sustained particularly in the West Area. The Chair stated he would make contact with Supt Shaw to establish the current position with replacing the FLO's.

## **6. Standing Items**

### **6.1 Consideration of applications**

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c/o Scottish Police Federation, 5 Woodside Place, Glasgow. G3 7QF  
Tel: 0141 332 5234*

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Trustees considered the following applications for financial assistance;

|            |          |
|------------|----------|
| GEB0009    | Approved |
| GWB0013    | Approved |
| GEB0012    | Approved |
| G/EXTA0020 | Declined |
| G/EXTB0004 | Declined |
| G/EXTA0019 | Declined |
| G/EXTA0010 | Declined |
| G/EXTA0015 | Declined |
| G/EXTA0021 | Approved |
| G/EXTA0022 | Approved |
| G/EXTB0006 | Approved |
| G/EXTB0007 | Approved |

The Secretary agreed to advise the applicants accordingly.

## **6.2 Treasurers Update**

The Treasurer reported that Niall Gunn had suggested attending the next Trustees meeting in May 2015 at which time he could advise on the progress of the investment fund. It was agreed to formally invite Niall to attend on Monday 11<sup>th</sup> May 2015.

The Treasurer further advised that the sum of £2828.10 had been raised by Alison McLaren for a bench within the grounds of the Scottish Police College. Alison had advised that the bench cost £771.60 and she also wanted a donation to go to SCAA of £100.00 this leaves a net amount of £1956.50

In the last quarter it was reported that £710.42 in donations was received from the general public and the Just Giving site has raised £487.62.

The Treasurer further advised that the National Police Fund Supplementary Grant is currently being reviewed by the Police Dependents Trust. It was confirmed that the SPBF would be applying for a grant but it was unclear at this time whether we would continue to qualify.

## **6.3 Business Development**

### **6.3.1 Communication & Marketing**

David Hamilton updated that the videos being prepared by Tinker Taylor are a work in progress. There had been set backs due to a late change in the cases participating but David Hamilton was confident that it was advancing well.

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### **6.3.2 Information Technology**

It was confirmed that the current arrangements of the SPBF utilising a secure part of the SPF server was working well. David Hamilton continued to maintain the SPBF website and reminded the Area Committees to forward any information for inclusion.

### **6.3.3 Investment Portfolio**

It was agreed to remove this from the agenda as it could be covered under 6.2 Treasurers Report.

## **7. New Business**

The date for the AGM to be held in the East area was discussed. Monday 17th August 2015 was suggested as a suitable date to hold the AGM with Thursday 20<sup>th</sup> August 2015 the date of the first Trustee meeting. Enquiries for suitable locations in the Edinburgh area were discussed.

It was further agreed that the next Trustee meeting scheduled for 11<sup>th</sup> May 2015 be held at Atholl Palace Hotel given other commitments for the rest of that week for the majority of those attending.

## **8. AOCB**

The SPBF website was discussed as a request had been received from a private Debt Arrangement company to be considered for inclusion on the site. David Hamilton provided a history around the current arrangements and it was agreed the current signposting in relation debt advice should be updated to reflect the many Government backed schemes and also a link to the Scottish Police Credit Union website.

## **9. Correspondence**

The Secretary confirmed that the only piece of correspondence was the letter from the insolvency practitioners seeking to be added to the SPBF website.

## **10. Time and Date of Next Meeting**

The Secretary advised the next meeting would be the 4th quarterly meeting to be held at 1000 hours, Monday 11<sup>th</sup> May 2015 at Atholl Palace Hotel, Pitlochry.

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## Dates of future meetings

|                                 |   |
|---------------------------------|---|
| AGM                             | Monday 17 <sup>th</sup> August 2015 (venue to be decided) |
| 1 <sup>st</sup> Trustee Meeting | Thursday 20 <sup>th</sup> August 2015                     |

## **11. Closure of Meeting**

The Chairman thanked everyone present for their active and constructive participation and closed the Meeting by wishing them a safe journey home.

He was thanked by the Meeting in the customary manner.

**Martin Bertram**  
Chair

**Amanda Givan**  
Secretary

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