

SCOTTISH POLICE BENEVOLENT FUND

Registered Charity number SC043489

MINUTES OF THE FIRST QUARTERLY MEETING OF THE SCOTTISH POLICE BENEVOLENT FUND

**HELD AT CASTLEBRAE TREATMENT CENTRE, AUCHTERARDER ON MONDAY 30
OCTOBER 2017**

1. PRESENT

North Area

Gary Brown

Martyn Turner

West Area

Martin Bertram

Catherine McNally

East Area

Grant McDowall

Nigel Bathgate

Steven Clark

2. OPENING OF MEETING

The Chair opened the meeting and welcomed all present.

3. APOLOGIES

Apologies were received from Fiona Morris and Bill Clark.

4. MINUTES OF PREVIOUS MEETING

The Minutes of the previous meeting were approved.

5. MATTERS ARISING

No matters arising from the previous meeting.

6. STANDING ITEMS

6.1 Consideration of Applications

- GNE0008 – Approved
- GNE0007 – Approved
- LNE0002 – Approved
- GNE0006 – Approved
- LWE0004 – Declined
- GWE0016 - Declined
- LWE0005 – Approved
- GEE0007 – Approved
- GWE0014 – Approved
- LWE0006 – More information sought
- GEE0008 – Declined
- G/EXT0006 - Declined

6.2 Trustee Report

The Treasurer gave a general update in relation to the financial position of the committee. This included information of donations received and income from Just Giving. It was noted that the funds held at bank was less than previous periods but there had been a significant number of grants approved over the same period.

The Chair generated a discussion in respect of the invested funds and discussion also took place in relation to the future funding of the charity. The committee was advised that a meeting was due with Niall Gunn, Investment Advisor to review the current Investment Fund Managers.

The committee then discussed attracting new members from the existing market place and the potential for IT sources for the promotion of the charity.

The committee was also advised that a significant number of Benevolent Folders remained in storage and were available for further distribution.

Action – Source costings and associated charges for an APP - ALL

7. NEW BUSINESS

The Treasurer advised that the new laptop had arrived but requires more functionality.

8. CORRESPONDENCE

Four letters of thanks had been received since the last meeting.

9. ANY OTHER COMPETENT BUSINESS

Martyn Turner raised a proposal that a bank of standard questions be created to assist with the application completion process by representatives.

Action – to consider pertinent questions as a guide for application completion by representatives – ALL

The Chair advised the committee that he had notified the SPF that he would relinquish his post during January 2018 although he intended to remain Chair of the SPBF. The committee unanimously endorsed the latter intention.

10. TIME AND DATE OF NEXT MEETING

The next meeting will be at 10am on Monday 12 February 2018 at Castlebrae Treatment Centre, Auchterarder.

11. CLOSE OF MEETING

The Chair closed the meeting and thanked the Trustees for their input and wished everyone a safe onward journey.

Martin Bertram

Chair

Nigel Bathgate

T/ Secretary