

# SCOTTISH POLICE BENEVOLENT FUND

*Registered Charity number SC043489*

Minutes of the quarterly meeting of the East Sub Committee of the SPBF held within the offices of the SPF at Livingston at 1530 hours on Friday 31<sup>st</sup> January 2014.

## **PRESENT:**

Amanda Givan  
Graham Capes  
Hugh Louden

Stewart Ross  
Allan Symington  
Paul Redwood

## **1. OPENING OF MEETING**

Those present were welcomed to the group by the Secretary.

## **2. MINUTES OF THE PREVIOUS MEETING**

Minutes of the last meeting were agreed.

## **3. OUT OF COMMITTEE BUSINESS**

The committee were advised that two out of committee decisions had been made last month and required formal discussion and agreement by those present.

GEA0002    Approval of £1000 grant  
GEA0003    Approval of £1000 grant

## **4. MATTERS ARISING**

The committee were advised that there were 3 applications to be considered and a revision of a previous loan was also required.

LEA0005    Approval of loan to the value her outstanding Trust Deed  
(to be confirmed by the applicant but will be in the region  
of £5000)  
LEA0008    Approval of £2000 loan  
GEA0005    Approval of £500 grant  
LEA0005    Approval to defer repayments for a further 3 months at  
which time it will be reviewed again

Amanda Givan agreed to communicate the decision to all applicants following the meeting.

## **5. NEW BUSINESS**

There were no items of new business.

**6. ANY OTHER COMPETENT BUSINESS**

There were no items of competent business.

**7. DATE AND VENUE OF NEXT MEETING**

The Secretary advised that it may be more beneficial to arrange meetings for every 5-6 weeks which could then be cancelled if there were no applications to discuss. Those present agreed with this suggestion.

**8. CLOSURE OF MEETING**

The Secretary thereafter closed the meeting and thanked everyone for their contributions and wished everyone a safe journey home.

Gordon Dixon  
Chairman

Amanda Givan  
Secretary