

# SCOTTISH POLICE BENEVOLENT FUND

*Registered Charity number SC043489*

Minutes of the first quarterly meeting of the East Sub Committee of the SPBF held within the offices of the SPF at Portobello at 1030 hours on Monday 22<sup>nd</sup> July 2013.

## **PRESENT:**

Amanda Givan`	Stewart Ross
David Cummings	David McLuckie
Gordon Dixon	Reuben Merrick

## **1. OPENING OF MEETING**

Those present were welcomed to the group by the Trustees of the new charity. It was agreed that item 7 on the agenda could be dealt with in order that a sub-committee Secretary and Chair could be elected. As a result, Gordon Dixon was elected as Chair of the group and Amanda Givan was elected Secretary.

## **2. APOLOGIES FOR ABSENCE**

Tom Clague	Paul Redwood
Iain McGregor	Graham Capes
Mhairi Davidson	Hugh Louden
Scott McCallum	Alan Symington
Nigel Bathgate	Gavin Buist
Frances Moffat	

## **3. MINUTES OF THE PREVIOUS MEETING**

As this was the first meeting of the new sub-committee, there were no previous minutes.

## **4. MATTERS ARISING**

### **Scottish Police Benevolent Fund**

Stewart Ross provided the meeting with an update on the development of the SPBF, he explained the new structure and discussion took place as to how this would work in a practical sense. The new application form was introduced and members were advised that it was more comprehensive than any previously used form from the legacy schemes and clearly there may be instances where applicants seek assistance in filling out the form. David McLuckie offered the services of the RPOAS for retired officers or widows should the need arise.

Amanda Givan agreed to circulate a copy of the relevant SPBF documents including the process map to the sub-committee members for reference.

#### **5. OUT OF COMMITTEE BUSINESS**

There was no out of committee business.

#### **6. CONSIDERATION OF GRANTS/LOANS**

Application LEA0001 was discussed – The committee agreed to the loan of £1500 of which repayments should be deferred till January 2014.

Application LEA0002 was discussed – The committee agreed to a loan of £2000 of which repayments should be deferred till January 2014.

Stewart Ross agreed to communicate the decision to both members following the meeting.

#### **7. NEW BUSINESS**

There were no items of new business.

#### **8. ANY OTHER COMPETENT BUSINESS**

There were no items of competent business.

#### **9. DATE AND VENUE OF NEXT MEETING**

The Chairman advised the next Meeting of the East Sub Committee of the SPBF was scheduled to take place at 1030 hours on Wednesday 4<sup>th</sup> September 2013 within the Portobello Federation office.

#### **10. CLOSURE OF MEETING**

The Chairman thereafter closed the meeting and thanked everyone for their contributions and wished everyone a safe journey home.

Gordon Dixon  
Chairman

Amanda Givan  
Secretary