

Scottish Police Benevolent Fund

The Scottish Police Charity

Scottish Police Benevolent Fund (SCIO) Charity No - SC043489

North Area Committee

Minutes of meeting held on Monday, 12th August, 2013
at Woodhill House, Westburn Road, Aberdeen.

1. PRESENT

IAN DUNCAN
CALLY McLERNON
HEATHER MacEWEN
SANDY BRODIE
ANDY McKAY (RPOAS)
GRAEME EDNIE
JOHN CRAWFORD
BILL CLARK
GRAHAM SLOAN
DAVID HAMILTON (Secretary)

2. APOLOGIES

DAVID ROSS
MURRAY HASTON
CRAIG SUTTIE (ASPS)

3. OPENING OF MEETING

David Hamilton opened the meeting and welcomed the committee to its inaugural meeting. In the absence of an elected Chairman the committee agreed that he should chair the meeting initially.

4. ELECTION OF CHAIR AND SECRETARY

David Hamilton explained that the Fund's rules stipulated that a Trustee must be Secretary of the local Area Committee and that the three Trustees present had agreed that he should fulfil this role.

The Secretary asked for nominations for a Chairperson. Graeme Ednie was proposed and seconded and being the only candidate was duly elected. Graeme Ednie chaired the remainder of the meeting.

5. INTRODUCTION TO SPBF, GOVERNANCE AND PROCESS

Graeme Ednie outlined the history of the Fund, the governance arrangements, role of the local area committee and processes to deal with assistance. He emphasised that we were a new charity and that the Trustees would warmly welcome feedback and constructive criticism on the Constitution and Manual of Guidance.

The committee was reminded of the purpose of the Fund and also for the need for confidentiality in matters discussed.

6. TRUSTEES REPORT

The Secretary advised the committee on the Trustee's desire to expand services and in particular establishing links with Scottish Police Credit Union and a selected panel of Insolvency Practitioners. A new intranet site would also be launched in the near future.

7. APPLICATIONS FOR ASSISTANCE

The committee considered a number of applications for assistance

7.1	LNA001	Approved
7.2	GNA00	Approved
7.3	GNA	Approved
7.4	GNA	Approved
7.5	G/EXTA005	Remitted to Trustees

Details of approval terms, for the information of committee members and Trustees only, are contained in the 'Decision log'.

8. SECRETARY'S CORRESPONDENCE

None

9. AOCB

Potential conflicts or perceived conflicts of interest were discussed by the committee and it was agreed that in the unlikely event that a committee member felt unable to participate in a discussion they should declare so at the meeting and take no further part in that matter.

10. DATE AND VENUE OF NEXT MEETING

The Secretary would circulate dates to the committee.

11. CLOSURE

The Chair thanked the committee for their contributions to the day's business, closed the meeting and wished them a safe journey home.

DAVID HAMILTON

Secretary

GRAEME EDNIE

Chair