

SCOTTISH POLICE BENEVOLENT FUND [SCIO]

Minutes of the 2nd quarterly meeting of Trustees of the **Scottish Police Benevolent Fund** held within the Police Treatment Centre Auchterarder at 12.30 pm on Monday 9th September 2013.

PRESENT:

North Sub Committee

Graeme Ednie Chair
David Hamilton

East Sub Committee

Davy Cummings Secretary
Stewart Ross

West Sub Committee

Andrea McDonald

Treasurer

Mairi McGregor

Also in attendance

Colette Turpie
Alan Findlay

1. OPENING OF MEETING

The Chairman opened the Meeting by welcoming everyone present and encouraged everyone to take an active part in the meeting. He particularly welcomed Collette Turpie and Alan Finlay to their first Trustees meeting. He introduced them to the Trustees advising that they are Fund Liaison officers to be directed in accordance with the agreement reached with the Chief Constable.

The Chairman introduced Lynn Lamont and David Houston, from the investment company Brewin Dolphin who provided Trustees with an update on their historic dealings with the former Lothian and Borders Funds and the state of investments still held as well as an outline summary of the services available to Trustees moving forward.

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Following their presentation the Trustees discussed future investments and it was decided to organise presentations from several organisations who may be interested in the portfolio.

Action: Secretary to arrange presentations from investments companies

2. APOLOGIES FOR ABSENCE

Apologies were received from Amanda Givan and Donald Walker had

3. MINUTES OF THE PREVIOUS MEETING

The Minutes of the previous Meeting, AGM, had been circulated and were approved by the committee.

4. MATTERS ARISING

DH make enquiry into allowing access to Ian Duncan including to possible provision of hard ware.

DH reported this was in hand and was progressing well.

DH/Chairman to explore further local Debt Management Companies for use by members

5. BUSINESS DEVELOPMENT

5.1 Communication and Marketing

David Hamilton advised there had been 300 visits to the web site in the preceding month and that software would continue to provide statistical information to the Trustees. The Trustees were advised that web hosting would cost in the region of £60 a year which was approved.

He then described discussions he had had with Tinker Taylor productions and sought to spend of circa £5000 to produce a DVD for promotional purposes.

This was approved by the Trustees.

5.2 Future Events

It was agreed this matter had been covered previously and all Trustees agreed to consider alternative events for promoting the work of the Fund

5.3 Information Technology

It was agreed this matter had been covered previously

6. FINANCE

6.1 Treasurers Update

The Treasurer provided the Trustees with an update on the financial position of the fund including donations, grants and loans for the period end 28th August.

There then followed a discussion around the use of Police station counter collection boxes. It was agreed this was a worthwhile and financially productive way of raising money.

Action: Chairman to discuss exclusivity of SPBF Collection boxes with the Chief Constable

The use of a "just giving" page on the website was discussed and it was agreed this would also be a beneficial source of income.

Action: Treasurer to arrange a just giving site and to promote on the Force intranet page.

Action: David Hamilton to provide the Secretary with sponsorship forms and fund raising pack.

A discussion followed in relation to the SPBF VAT liability.

Action: Treasurer to explore the VAT Liability of the SPBF and status.

6.2 Consideration of Applications

Trustees considered the following applications;

G/EXTA0007	Deferred until year end
G/EXTA0009	Deferred until year end
G/EXTA0010	Deferred until year end
G/EXTA0011	Deferred until year end

GNA0007	Approved
GNA0009	Approved

GWA0008	Declined
LNA0003	Approved
LWA0006	Referred to West Area Sub-Committee
LEA0003	Approved
G/EXTA0008	Deferred. Secretary to write to RPOAS
G/EXTA0005	Deferred. Secretary to write to RPOAS

7. NEW BUSINESS

None received

8. ANY OTHER COMPETENT BUSINESS

David Hamilton advised there had been an over payment of £750 by a former Tayside Fund member which required to be returned. This was approved.

9. CORRESPONDENCE

There were no items of correspondence.

10. DATE AND VENUE OF NEXT MEETING

The Meeting agreed the next meeting of Trustees will be held at 1230 hours, Monday 9th December 2013 at the Police Treatment Centre Auchterarder.

11 CLOSURE OF MEETING

The Chairman thanked everyone for their valuable and constructive contributions and concluded by wishing everyone a safe journey home.

Graeme Ednie
Chairman

David Cummings
Secretary

Future meeting dates:

Wednesday 12th March 2014

3rd quarterly meeting

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