

# Scottish Police Benevolent Fund

The Scottish Police Charity

## Minutes of the 4<sup>th</sup> Quarterly Trustees meeting of the Scottish Police Benevolent Fund held on Monday 9<sup>th</sup> May 2016 at the Police Treatment Centre, Castlebrae.

### 1. Present

#### North Sub Committee

David Hamilton  
Martyn Turner  
Bill Clark

#### East Sub Committee

Grant McDowall  
Nigel Bathgate

#### West Sub Committee

Martin Bertram (Chair)  
Andrea MacDonald  
Fiona Morris

### 2. Opening of Meeting

The Chair opened the Meeting by welcoming everyone present and invited all present to take an active part in proceeding and contribute to discussion and debate. A special welcome was made to Bill Clark who was at his first meeting.

### 3. Apologies for Absence

The Chair advised that apologies had been received from Nigel Bathgate.

### 4. Approval of Minutes

The Minutes of 18<sup>th</sup> April 2016 were approved as amended

### 5. Matters Arising

#### 5.1 Fund Liaison Officers

There had been no further developments regarding replacement staff. The Secretary undertook to gather evidence of the impact of the lack of FLOs particularly in the West in relation to the dropping of assistance offered.

### 6 Standing Items

#### 6.1 Investment Portfolio

Niall Gunn and Ian Willings gave the Trustees an update on the performance of the Investment Portfolio. 2016 is proving to be a challenging environment for funds but the Trustees were happy with explanations and strategy being followed.

## 6.2 Consideration of Applications

Trustees considered the following applications for financial assistance;

GNC0016 Approved with conditions

LNC0001 Rejected at this time, further enquiry required.

A £17234 grant to the St Georges Police Children's Fund, G/EXTD0002 was approved.

An application from a member to make a contribution to Scottish Association for Mental Health (SAMH), G/EXTC0010 was rejected as it didn't meet the conditions of the constitution.

An application from a member to make a contribution to Simpsons Memory Box Appeal (SIMBA), G/EXTD0001, was rejected as it didn't meet the conditions of the constitution.

The Secretary would advise applicants accordingly.

## 6.3 Treasurers Update

The Treasurers Update had been given in the April meeting.

## 6.4 Business Development

### 6.4.1 Communication & Marketing

The Secretary gave an update on the Social Media campaigns and highlighted that there had been over 6000 views of the Videos to date.

He further advised that Police Scotland hadn't yet run the awareness campaign on the intranet and that posters will still to be printed promoting the fund.

The pens had now been distributed to the 3 Areas and the folders were enroute from China.

### 6.4.2 Information Technology

There were no new developments in this area.

## 7 New Business

The Chair shared a change to the constitution that he was proposing.

Replacing paragraph 67 with;

*"67. The charity trustees must elect (from among themselves) a chair and a secretary."*

And adding

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*“67.1 The charity trustees must identify a suitable person to undertake the role as Treasurer. This person may be from the Board of Trustees.”*

This effectively gave the Trustees the ability if they so choose to appoint a non-Trustee as Treasurer.

This was agreed by Trustees and will go to the AGM as a Trustee proposal.

## **8 AOCB**

There was no other Business.

## **9 Correspondence**

The Secretary read out a note of thanks from a recent beneficiary to the fund.

## **10 Time and Date of Next Meeting**

The Secretary advised the next meeting would be the AGM at 1000 hours on Monday 22<sup>nd</sup> August 2016 at Perth Police Office. A Trustees meeting would be held thereafter.

## **11 Closure of Meeting**

The Chair thanked everyone present for their active and constructive participation and closed the Meeting by wishing them a safe journey home.

**Martin Bertram**  
Chair

**David Hamilton**  
Secretary