Minutes of the SPBF East Sub-Committee meeting held at Corstorphine police station, 28 Meadowplace Road, Edinburgh, EH12 7TZ on Tuesday 4th June 2019.

1. OPENING OF MEETING:

The Chair (GM) welcomed all present and thanked everyone for their attendance.

The Chair highlighted that it was the first meeting for Ian Stephen and Stephen Neilson and he extended a warm welcome to both and encouraged them to take an active part in the meeting.

1. ATTENDANCE:

Grant McDowall (Chairman) – GM Andy Toombs - AT

Stephen Clark (Secretary) - SC Nigel Bathgate – NB

Ian Cowden – (RPOAS) – IC Stephen Neilson – SN

Ian Stephen – IS David Reid - DR

1. APOLOGIES:

Apologies were received from the following sub-committee members:

Ricky Wood

Jim Thompson

1. MINUTES OF THE PREVIOUS MEETING

The last meeting was cancelled due to there being no applications to consider.

1. MATTERS ARISING

SC informed the committee that there were 2 applications to be considered: -

* **GEG0001** - Approved; and
* **GE**? – Approved.

NB and GM agreed to verbally communicate the decisions to both applicants following the meeting. SC advised that he would contact the SPBF Treasurer for the monies to be processed accordingly.

1. NEW BUSINESS

There were no items of new business.

1. CORRESPONDENCE

There were no items of correspondence.

1. ANY OTHER COMPETENT BUISNESS

NB advised the committee of the forthcoming SPBF AGM that is scheduled to take place on 19th August 2019 at the Police Treatment Centre at Auchterarder – relevant information is on the SPBF website and all members are welcome to attend.

In terms of the profile and awareness of the SPBF SC updated the group that it had been agreed at the last Board of Trustees meeting that the SPBF would be purchasing promotional material, e.g. banners, water bottles, mugs, pens etc. SC agreed to keep the committee updated in this regard.

1. DATE AND VENUE OF NEXT MEETING(S):

3rd September 2019 at Glenrothes police station, Detroit Road, Glenrothes, KY6 2RJ at 1400hrs.

\* Please note that in order for the committee to have a quorum and be able to make decisions on applications there needs to be a minimum of 6 members present at meetings.

1. CLOSURE OF MEETING

The Chair thereafter closed the meeting and thanked everyone for their attendance, contribution and commitment and wished everyone a safe journey home.