Minutes of the SPBF East Sub Committee quarterly meeting held within Dunfermline police station, Holyrood Place, Dunfermline, KY12 7PA on Thursday 23rd August 2018 at 1400hrs.

1. OPENING OF MEETING:

The Chairman extended a warm welcome to those present and thanked everyone for their attendance. Specific acknowledgement was extended to Ian Cowden who was attending his first meeting and who will be taking over from David McCluckie as the RPOAS representative.

It was noted that sine the last meeting Scott Meechan had tendered his resignation decided to step down from the sub-committee.

1. ATTENDANCE:

Grant McDowall (Chairman) – GM David McLuckie – DM (RPOAS)

Stephen Clark (Secretary) - SC Ian Cowden – IC (RPOAS) Nigel Bathgate – NB Ch.Supt Ivor Marshall – IM (ASPs) Amanda Givan - AG Ricky Wood – RW Wilkie McCloskey – WM

1. APOLOGIES:

Apologies were received from the following sub-committee members:

Paul Redwood Mark Wilson

Brian Jones Andy Malcolm

Hugh Louden Andy Toombs

Heather MacDonald

1. MINUTES OF THE PREVIOUS MEETING

Minutes of the last meeting were disseminated on 20th February 2018 and they approved by those present as an accurate reflection of the meeting.

1. MATTERS ARISING

SC informed the committee that there were 3 applications to be considered: -

**GEF0005** - Details of the application were presented by GM. As a result of discussions the sub-committee approved a grant of £1,500.00 - to assist with the shortfall between income and expenditure in relation to on-going expenses incurred re medical treatments.

GM agreed to verbally communicate the decision to the applicant following the meeting. SC advised he would communicate the decision to the SPBF Treasurer for the monies to be processed accordingly.

**GEE0006** - Details of the application were presented by GM. As a result of discussions the sub-committee rejected the application on the grounds that it did not meet the charities purpose. i.e. the prevention or relief of poverty and the relief of those in need by reason of age, ill-health, disability, financial hardship or other disadvantage.

GM agreed to verbally communicate the decision to the applicant following the meeting. SC advised he would send an official written communication to the applicant in due course.

**GEE0008** - Details of the application were presented by SC. As a result of discussions the sub-committee approved a total maximum grant of £10,000.00. The committee specified that the monies were granted to fund the renovation of the downstairs bathroom as per the estimate presented; to clear the 2 x credit cards; to clear the gas arrears; and to use any remaining balance to clear the 3 x overdrafts.

SC agreed to verbally communicate the decision to the applicant following the meeting. SC further stated that he would communicate the decision to the SPBF Treasurer for the monies to be processed accordingly.

1. NEW BUSINESS

There were no items of new business.

1. CORRESPONDENCE

There were no items of correspondence.

1. ANY OTHER COMPETENT BUISNESS

None.

1. DATE AND VENUE OF NEXT MEETINGS:
* The next meeting is to be held at 1400hrs on Tuesday 27th November 2018 at Stirling police station, Randolphfield, St. Ninians Road, Stirling, FK8 2HD.

\* Please note that in order for the committee to have a quorum and be able to make decisions on applications there needs to be a minimum of 6 members present at meetings.

1. CLOSURE OF MEETING

The Chair thereafter closed the meeting and thanked everyone for their attendance, contribution and commitment and wished everyone a safe journey home.