Minutes of the East Sub Committee of the SPBF held within Houstoun House Hotel, Uphall on Wednesday 1st March 2017.

PRESENT:

Brian Jones Stephen Clark

Grant McDowall Nigel Bathgate

David McLuckie Paul Redwood

Ricky Wood Brian Jones

1. OPENING OF MEETING

Those present were welcomed to the group by the acting Secretary, Stephen Clark.

2. MINUTES OF THE PREVIOUS MEETING

Minutes of the last meeting were agreed.

1. MATTERS ARISING

The committee were advised that the posts of Chair and Secretary were now vacant as a result of Brian Jones and Amanda Givan stepping down respectively, and as such there was a requirement to fill both posts.

Stephen Clark proposed Grant McDowall as the new Chair and this was seconded by Ricky Wood.

In terms of the post of Secretary, Grant McDowall proposed Stephen Clark and this was seconded by Paul Redwood.

There were no current applications to be considered.

1. NEW BUSINESS

There were no items of new business.

1. ANY OTHER COMPETENT BUISNESS

There were no items of competent business.

1. DATE AND VENUE OF NEXT MEETING

The remaining meeting dates/venues for 2017 have been set as follows: -

* 30/05/2017 at 10am at SPF East Area Office, 9 Houston Interchange Business Park, Livingston, EH54 5DW;
* 01/08/2017 at 10am at SPF East Area Office, Livingston;
* 10/10/2017 at 10am at SPF East Area Office, Livingston; and
* 19/12/2017 at 10am at SPF East Area Office, Livingston.

Please note that all future meetings will be subject to the receipt of applications for consideration and/or new or competent business to be discussed. Two weeks prior to each meeting the Secretary will carry out a check and if there are no applications or other business to be considered the meeting will be cancelled and committee members will be informed via email.

CLOSURE OF MEETING

The Secretary thereafter closed the meeting and thanked everyone for their contributions and wished everyone a safe journey home.